

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 11, 2024

I. OPENING ITEMS

- A.** Call to Order
- B.** Roll Call

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: None

- C.** Pledge of Allegiance

II. AGENDA

- A.** Motion to approve the agenda.

24-010 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

- A.** Chris Frank – presentation on PBIS of Strategic Plan Goal #5.
presentation on BMS Cuyahoga Valley filed trip.

IV. TREASURER'S BUSINESS

- A. Reports-** None
- B. Approval of Minutes**

24-011 Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – December 14, 2023

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

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C. Approval of Purchase Orders

- 24-012** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

24-013 D. Approval of Financial Statements

Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

E. Resolution to Accept Electronic Payments

- 24-014** Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve and accept electronic payments from the County Auditor.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

- 24-015** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items A-D.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

1. **Dan Rosso**, BIS teacher, requesting a Parental Leave of Absence beginning May 23, 2024-September 27, 2024.
2. **Bridget Sulzer**, BIS teacher, requesting a Parental Leave of Absence (unpaid after sick leave is exhausted), beginning May 6, 2024, concluding at the end of the 2024-2025 school year.

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B. Certified/Long Term Substitute.

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

1. **Patricia Rogalski**, BHS Long-Term Substitute (Mary Guliano), for the period of March 3, 2024-April 8, 2024, and April 9, 2024- June 6, 2024.

C. Certified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to January 1, 2024.

| | | <u>FROM</u> | <u>TO</u> |
|----|---------------------------|--------------|--------------|
| a. | Brad Barhorst | MA | MA+12 |
| b. | Amy Baughman | M+12 | M+24 |
| c. | Shannon Brennan | BA+12 | BA+24 |
| d. | Karen Coffey | MA+12 | MA+24 |
| e. | Cathleen Emmerling | MA | MA+12 |
| f. | Ashley Falencki | BA+24 | MA |
| g. | Mary Guliano | BA+12 | MA |
| h. | Julie Kinnear | MA+12 | MA+24 |
| i. | Lindsay Locke | MA | MA+12 |
| j. | Kimberley Metzger | MA | MA+12 |
| k. | Julianna Pavicic | BA | BA+12 |
| l. | Michael Rowbotham | MA | MA+12 |

D. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

1. **Ashley Falencki**, BMS Assistant Track Coach, Class III, Step 0, effective January 12, 2024.
2. **Kevin Miller**, BHS Assistant Softball Coach, Class III, Step 0, effective January 12, 2024.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

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VI. Business Operations

- 24-016** Mrs. Miller moved, seconded by Mrs. Lopez, that the Sheffield-Sheffield Lake Board of Education approve and accept the attached **NUTRITION STANDARDS COMPLIANCE REPORT.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

- 24-017** Mrs. Lopez moved, seconded by Mrs. DeLuca, that the Sheffield-Sheffield Lake Board of Education approve the attached **AMENDMENT TO THE 2024-2025 CURRICULUM GUIDE.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

- 24-018** Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **SUPPLEMENTAL SETTLEMENT AGREEMENT.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

VII. Comments from the Public

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. Standing Committee Report

A. Joint Vocational School – Sandy Jensen

No report

B. Athletic Counsel – Sheila Lopez

Boys basketball had two hard games.

C. Legislative Liaison – Amy DeLuca

Governor DeWine signed SB91 regarding fraud, waste, or abuse of public funds.

Push to overturn laws regarding transgender students.

D. Endowment Fund – Lisa Miller

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Meetings have been moved to Tuesdays.

Next meeting, January 16th.

E. S.A.L.T. – Student Achievement Leadership Team- Pat Czech

BHS – PBIS family fun day in February.

BMS – Nashville, Louisville trip.

BIS – Valentine’s parties.

Knollwood – cheer performance appreciation. They will also perform at a game.

FELC – registration for PreK and K

F. Finance – Sheila Lopez

Do we need a potential work session and how that impacts forecast.

G. Centennial Committee

Senior coffee – sharing of yearbooks.

IX. EXECUTIVE SESSION

24-019

Mrs. Lopez moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:00 PM

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

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E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvened from executive session by consent at **7:20 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

X. Adjournment

24-020 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:45 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0



Rachel L. Tansey, Treasurer


Sheila Lopez, Board President

The next Regular Board Meeting will be February 8, 2024, at 5:30 PM at the Administration Center